

The Director of City Development is authorised¹ to discharge the following functions²

1) Asset Management including:-

- a) strategic management and development of the Council's land and property portfolio;
- b) disposals and acquisitions both freehold and leasehold³;
- c) compulsory purchase of land and interests in land;
- d) valuations and appropriations;
- e) architectural and design services; and
- f) any other dealings with land or any interest in land.

2) Functions relating to the Council's register of Assets of Community Value.

3) Inclusive Growth including;

- a) Implement, monitor and review arrangements to deliver the Council's inclusive growth strategy; and
- b) Promote local co-operation arrangements to maximise inclusive growth.

4) Sustainable Development including:-

- a) development of regeneration frameworks; and
- b) implementation of plans to promote the regeneration of specific areas.

5) Sustainable Housing Growth including:-

- a) Private housing development; and
- b) Affordable housing.

6) Sustainable Economic Development including:-

- a) City centre management;
- b) The Council's markets service;
- c) The Business Improvement District;
- d) Business support; and
- e) Productivity

7) Employment and skills including:-

- a) **Provide leadership and coordination of the post 16 skills and learning system, working with people, schools, colleges, universities, employers, providers of information and guidance** with the aims of:
 - getting more people into jobs
 - increasing labour market productivity
 - meeting employer needs, tackling skills shortages and supporting the growth of priority sectors

¹ Save where the Leader or the relevant Portfolio Holder has directed or the Director considers that the matter should be referred to Executive Board for consideration.

² Together with similar and ancillary functions which have not been delegated to another Director.

³ To deliver the Council's Capital receipts Programme and support housing growth.

Officer Delegation Scheme (Executive Functions)

- supporting people to progress within their careers, particularly from low paid roles to better jobs
 - developing, attracting and retaining skilled, creative and entrepreneurial people to help develop a successful economy
 - improving transition from education to work, and to support lifelong learning for people to develop and fully participate in civic life and progress their careers and respond to economic change.
- b) **Provision of information, advice and guidance services in community and school settings**
- c) **Apprenticeships** including:-
- working with learning and training providers to develop and deliver provision to meet changing labour market needs
 - supporting the implementation of the corporate apprenticeship provision
- d) **Vocational training and allied services for persons over compulsory school age including:-**
- putting employers at the heart of the system, influencing learning and training providers to ensure provision meets employers' needs; and
 - working with learning and training providers to develop and deliver provision to meet emerging labour market needs
 - the commissioning and delivery of adult (19 plus) learning programme in communities; and
 - working with employers to strengthen their workforce training
- e) **Provide leadership and coordination of the city's employment support offer including:-**
- promotion of partnership working and aligned provision to assist residents to obtain employment
 - working with employers to meet their workforce needs
 - commission and deliver services to support citizens in disadvantaged communities to enter and stay in employment, and
 - working with employers and careers advice and learning providers to support the progression of low paid workers into better jobs, and coordinating work to removing other barriers to progression.
- 8) **International and domestic inward economic investment including:-**
- a) tourism and the visitor economy; and
 - b) International relations.

- 9) Highways and Transportation (incorporating the authority's role as highways authority⁴, street authority and traffic authority), including:-**
- a) managing the use of the highway ;
 - b) maintenance of highway assets of roads, bridges, retaining walls, street lighting and associated infrastructure;
 - c) design and delivery of major and minor highway schemes;
 - d) development of the Council's transport policy⁵ (including parking policy⁶); and
 - e) the making of agreements under the Highways Act 1980.
- 10) Flood and water management (incorporating the authority's role as local lead flood authority), including:-**
- a) Land drainage activities;
 - b) The delivery and maintenance of flood alleviation schemes; and
 - c) Flood response.
- 11) Culture including:-**
- a) museums and galleries;
 - b) arts and
 - c) sporting events.
- 12) Sport and Active Leeds including:-**
- a) leisure centres and community sports facilities⁷; and
 - b) active lifestyles and development programmes
- 13) Active Travel⁸:-**
- a) **The promotion and championing of active travel in the city**
- 14) Planning Services including:-**
- a) management of the planning service⁹;
 - b) building control;
 - c) safety at sports grounds;
 - d) street naming and numbering;
 - e) building conservation and urban design;
 - f) contaminated land; and
 - g) obtaining of information as to interests in land.

⁴ With the exception of functions relating to the register of adopted highways (Highways Act 1980 S36) which are delegated to the Director of Communities and Environment

⁵ Which shall include the highways and transportation contribution to the city's clean air zone

⁶ The Director of City Development's delegations do not cover parking enforcement which falls within the delegations of the Director of Communities and Environment.

⁷ The Director of City Development's delegations do not cover golf courses and outdoor pitches in parks which falls within the delegations of the Director of Communities and Environment.

⁸ Responsibilities for infrastructure relating to active travel remain within the highways and transportation and planning functions.

⁹ Excluding specific decisions on planning applications, the development of planning policy including the Council's Core Strategy which are delegated to the Chief Planning Officer.